About the Guidelines
Staff at all participating collection sites must be knowledgeable regarding these guidelines before accepting mattresses. For simplicity, these guidelines will refer to mattresses and box springs as mattresses. These guidelines describe the program and what is required to participate. MRC reserves the right to update, change, modify, amend, add or remove terms or otherwise alter these guidelines at any time with or without prior notice.

About the Mattress Recycling Council
In 2013, California enacted Senate Bill 254 as amended which requires mattress manufacturers to create a recycling program for mattresses discarded in the state. The bedding industry established the Mattress Recycling Council (MRC) to develop and operate the mattress recycling program known as Bye Bye Mattress.

What MRC Provides
MRC provides the following to participating collection sites:

- A collection container to store mattresses that is appropriate for the number of mattresses that the collection site expects to generate and the site’s available space
- Transportation from the collection site to a contracted recycler
- No-cost mattress recycling services
CONTACTS

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INCLUDED PRODUCTS

Mattresses: Defined as any sleep surface covered with ticking or fabric that contains resilient material such as steel innersprings, foam, fiber or other filling or upholstery materials, used alone or in combination, regardless of size or shape. This definition includes foam mattresses.

Futons: See mattress definition above. Futon mattresses must be detachable from the frame or base to be accepted. (Futon mattresses that do not detach from the frame or base are not included.)

Box springs (also commonly called foundations): A ticking or fabric-covered structure used to support a mattress or sleep surface and may be comprised of a frame, foam, springs or other structure, or other materials, used alone or in combination, regardless of whether the product is stationary or adjustable.

All items accepted for recycling by MRC must have been used and discarded in the state of California.

A participating collection site may not charge for mattresses that are dropped off by individuals at its site and recycled through the program.
EXCLUDED PRODUCTS

- Adjustable bases not covered in ticking or fabric
- Air mattresses that contain no upholstery material (such as camping beds)
- Car beds
- Collapsible roll-away beds
- Fold-out sofa beds
- Futon frames or bases
- Juvenile products including, carriages, baskets, dressing tables, strollers, playpens, infant carriers, lounge pad, crib bumpers
- Loose bedding, blankets or sheets
- Mattresses infested with bed bugs or other living organisms
- Mattress pads and toppers
- Metal bed frames
- Out-of-state mattresses
- Pillows and cushions
- Severely damaged, twisted, wet, frozen or soiled mattresses
- Sleeping bags
- Water beds
MATTRESS INSPECTION AND EXAMINATION

Collection site staff should screen incoming mattresses to determine whether they are suitable for recycling and should remove mattresses that are:

- Excessively wet or frozen
- Severely twisted, punctured or crushed
- Infested with bed bugs or other living organisms
- Exceptionally soiled or moldy

Mattresses not suitable for recycling should be disposed of through your existing solid waste stream.

Bed Bug Identification

Mattresses and box springs infested with bed bugs are unacceptable for recycling and should be disposed of through your existing solid waste stream. Staff at collection sites should evaluate program materials for evidence of bed bug infestation. A bed bug training webinar is available on the Mattress Recycling Council’s website. The webinar focuses on dispelling health-related myths, bed bug identification and best practices for protecting facility staff. It can be found here: https://mattressrecyclingcouncil.org/resources/

Bed bugs are tan to brown in color, but may appear redder if they have fed.

- **Adult Bed Bugs** are dorsally flat insects, broadly oval and the size of an apple or melon seed (1/4”).
- **Nymphs** look like adults in shape but are smaller.
- **Eggs** are white and barrel-shaped.

Signs of bed bug activity may be more obvious than the insects themselves. Look for clusters of dark spots or smudges on mattresses (fecal spots), especially along seams. Eggs, shed skins and all life stages of bed bugs may also be present in these ‘soiled’ areas.

For more information on bed bugs, please refer to the resources made possible by the Connecticut Coalition Against Bed Bugs at www.ct.gov/caes/CCABB
Each collection site will have unique operational considerations. Participating sites must make their own decisions about how to best manage their operations in the safest manner possible in accordance with applicable laws. At a minimum, each participating site must meet these requirements:

<table>
<thead>
<tr>
<th>MINIMUM PROGRAM REQUIREMENTS</th>
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<tbody>
<tr>
<td><strong>SITE</strong></td>
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<tr>
<td>Each collection site must be secure with adequate space and staffing to handle and store acceptable mattresses.</td>
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<tr>
<td><strong>PERMITS</strong></td>
</tr>
<tr>
<td>Each collection site must have knowledge of and comply with all applicable federal, state and local laws. These may include, but are not limited to, zoning requirements, state permit requirements and OSHA or other workplace requirements. Please contact your Local Enforcement Agency (LEA) to confirm whether your site is in compliance with all applicable notifications or requirements for accepting mattresses for recycling at your site. In many cases, this will be your county or local Public Health Department.</td>
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<tr>
<td><strong>INSURANCE</strong></td>
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<td>Each collection site must maintain general liability insurance of at least $1,000,000 per occurrence.</td>
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<td><strong>TRAINING</strong></td>
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<tr>
<td>Staff at each collection site must be trained and knowledgeable regarding these guidelines before accepting mattresses for recycling.</td>
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<tr>
<td><strong>STORING &amp; LOADING MATTRESSES</strong></td>
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<tr>
<td>Collection sites must keep mattresses dry by storing in weatherproof containers or under cover to maximize their recyclability. In addition, all collection sites must:</td>
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<tr>
<td>• Make every effort to place mattresses in MRC-designated storage containers immediately upon acceptance</td>
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<tr>
<td>• Keep mattresses intact and not intentionally crush or puncture them</td>
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<tr>
<td>• Efficiently stack mattresses to maximize the number of units loaded in each storage container</td>
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<td>• Provide oversight to keep unacceptable items out of MRC-designated storage containers</td>
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<td>• Remove any non-program materials from MRC-designated storage containers before transport to MRC recyclers</td>
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<tr>
<td>• Practice good housekeeping standards and keep storage containers and program materials in a neat and orderly condition</td>
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<tr>
<td><strong>SITE ACCESS</strong></td>
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<tr>
<td>Collection sites must allow MRC access to confirm compliance with these guidelines.</td>
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</table>

See page 7 for photos and guidelines.
LOADING MATTRESSES IN STORAGE CONTAINERS

Expected number of mattresses that should fit in various container sizes:

<table>
<thead>
<tr>
<th>Container Type</th>
<th>Number of Mattresses</th>
</tr>
</thead>
<tbody>
<tr>
<td>20-foot sea container</td>
<td>30-45</td>
</tr>
<tr>
<td>20-foot trailer</td>
<td>60-95</td>
</tr>
<tr>
<td>40-foot sea container</td>
<td>75-95</td>
</tr>
<tr>
<td>40-yard roll-off container</td>
<td>35-50</td>
</tr>
<tr>
<td>48-foot trailer</td>
<td>110-180</td>
</tr>
<tr>
<td>53-foot trailer</td>
<td>125-190</td>
</tr>
</tbody>
</table>

Mattresses and box springs must be packed as efficiently as possible to maximize the number of units in each container.
TRANSPORTATION & PROCESSING

TRANSPORTERS
MRC will assign each collection site a transporter to provide a storage container and transport services.

- MRC-contracted transporters will provide participating locations with evidence of automobile insurance coverage of at least $1,000,000 per occurrence
- Each collection site must notify transporter at least two business days before a storage container is full of mattresses
- The assigned transporter will pick up full containers and drop off an empty container at the same time
- On the scheduled pick up day, the collection site must make the collection container readily accessible to the transporter
- At the time of pick-up, collection site staff must be present to sign a three-part Bill of Lading (BOL) supplied by the transporter that details the quantity of mattresses in the container and must provide appropriate copies of the BOL to the transporter

A collection site may choose to provide its own storage containers and transportation at its own cost. These locations must contact the recycler directly to arrange for a convenient drop-off time.

RECYCLERS
Recyclers under contract with MRC will meet established recycling standards and accurately account for all mattresses received, the mattress components recycled (e.g., foam, steel, wood, fiber, etc.) and any residual disposal. Collection sites will be assigned an MRC recycler to best service your facility.
Bill of Lading:
A Bill of Lading (BOL) will be provided by the transporter. Before a full container leaves the site, the BOL must be completed and signed by facility staff.
PROGRAM WITHDRAWAL & TERMINATION

A collection site’s participation in the Bye Bye Mattress program in California is voluntary. Either party may withdraw from participation with 10 days notice to the other party. MRC reserves the right to remove any collection site not in compliance with these guidelines from further participation in the program.