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These guidelines describe the program and what your facility (collection site) needs to
do to participate. For simplicity, these guidelines will refer to mattresses and box springs
as mattresses. MRC reserves the right to update, change, modify, amend, add or remove
terms or otherwise alter these guidelines at any time with or without prior notice.
ABOUT THE PROGRAM

Mattress Recycling Council
The Mattress Recycling Council (MRC) is a nonprofit organization formed by the bedding industry to operate the Bye Bye Mattress recycling program in states that have enacted mattress recycling laws – California, Connecticut and Rhode Island.

In each of these states households and businesses now have no-cost options to recycle mattresses. Businesses may recycle through the Commercial Volume Program by dropping off units directly at a participating location or eligible entities can arrange transportation with MRC. Households may directly recycle through a local collection site or event or indirectly through a residential bulky item curbside collection program or retailer that takes back old units when delivering new ones.

Bye Bye Mattress is made possible when consumers purchase a mattress or box spring. Fees vary by state and each state fee funds that state’s program. The fee is primarily used to establish collection sites and events, transport mattresses from those locations to recyclers and cover the cost to disassemble the mattresses. Portions of the fee are also used for combatting illegal dumping, researching improvements to the recycling process and identifying new uses for materials, as well as conducting public education and outreach.

Commercial Volume Program
MRC provides California businesses and organizations the following opportunities to recycle mattresses at no cost.

• Any business or organization may drop off any number of units at a participating recycler. Contact the desired location to make arrangements. View the current listing at: byebyemattress.com/programs-by-state/ca-commercial-sites/

• Any business or organization may drop off units at a site that is accepting commercial volume at no cost. Unit limits may apply or an appointment may be required. View the current listing at: byebyemattress.com/programs-by-state/ca-commercial-sites/

• Eligible entities (ie: retailers, health care facilities, educational facilities, military bases, and lodging establishments) with at least 100 units to recycle can request transportation services. 14 days advance notice required. Contact MRC for details.

Contact:
Joy Broussard, 707-394-8620
cvp@mrc-us.org
MRC provides no-cost transportation and recycling of mattresses to eligible entities (i.e., retailers, health care facilities, educational facilities, military bases, and lodging establishments) with at least 100 units to discard. All units must have been used and discarded in California and MRC requires 14 days notice to secure transportation.

**Eligibility**

**RETAILERS**

- Must be registered with MRC, remitting the recycling fees and compliant with all provisions of California’s Used Mattress Recovery and Recycling Act.
- Must have accumulated a minimum of 100 units. Partnering with other local businesses, organizations or allowing public drop-off to reach the minimum is permitted.
- Those collecting at least 100 units monthly may request a permanent trailer.

**OTHER COVERED ENTITIES**

Hotels & Lodging Facilities, Universities & Educational Facilities, Military Bases, Healthcare

- Must have accumulated a minimum of 100 units. Partnering with other local businesses, organizations or allowing public drop-off to reach the minimum is permitted.

**Participation**

To receive MRC’s assistance with transporting and recycling mattresses, the eligible entity must:

- Complete a registration form and return it no later than 14 days in advance of the desired pickup date.
- Agree to follow these guidelines.
- Provide a collection area that is capable of allowing access to a 53-foot trailer.
- Provide a minimum of two staff members to assist with loading units into the provided trailer.
**INCLUDED PRODUCTS**

**Mattresses:** Defined as any sleep surface covered with ticking or fabric that contains resilient material such as steel innersprings, foam, fiber or other filling or upholstery materials, used alone or in combination, regardless of size or shape. This definition includes foam mattresses.

**Futons:** See mattress definition above. Futon mattresses must be detachable from the frame or base to be accepted. (Futon mattresses that do not detach from the frame or base are not included.)

**Box springs (also commonly called foundations):** A ticking or fabric-covered structure used to support a mattress or sleep surface and may be comprised of a frame, foam, springs or other structure, or other materials, used alone or in combination, regardless of whether the product is stationary or adjustable.

All items accepted for recycling by MRC must have been used and discarded in the state of California.

Mattresses from out of state sources cannot be recycled using MRC’s program.
EXCLUDED PRODUCTS

- Severely wet, damaged, twisted, frozen or soiled mattresses
- Adjustable bases not covered in ticking or fabric
- Air mattresses that contain no upholstery material (such as camping beds)
- Car beds
- California Prison Industry Authority units
- Collapsible roll-away beds
- Fold-out sofa beds
- Futon frames or bases
- Juvenile products including, carriages, baskets, dressing tables, strollers, playpens, infant carriers, lounge pad, crib bumpers
- Loose bedding, blankets or sheets
- Mattresses infested with bed bugs or other living organisms
- Mattress pads and toppers
- Metal bed frames
- Out-of-state mattresses
- Pillows and cushions
- Sleeping bags
- Water beds
MATTRESS INSPECTION AND EXAMINATION

Facility staff should screen incoming mattresses to determine whether they are suitable for recycling and should remove mattresses that are:

- Excessively wet or frozen
- Severely twisted, punctured or crushed
- Infested with bed bugs or other living organisms
- Exceptionally soiled or moldy

Mattresses not suitable for recycling should be disposed of through your existing solid waste stream.

Bed Bug Identification

Mattresses and box springs infested with bed bugs are unacceptable for recycling and should be disposed of through your existing solid waste stream. Facility staff should evaluate program materials for evidence of bed bug infestation. A training webinar focused on dispelling health related myths, identifying bed bugs and offering best practices for protecting staff can be found here: https://www.mattressrecyclingcouncil.org/resources

Bed bugs are tan to brown in color, but may appear redder if they have fed.

**Adult Bed Bugs** are dorsally flat insects, broadly oval and the size of an apple or melon seed (1/4”).

**Nymphs** look like adults in shape but are smaller.

**Eggs** are white and barrel-shaped.

Signs of bed bug activity may be more obvious than the insects themselves. Look for clusters of dark spots or smudges on mattresses (fecal spots), especially along seams. Eggs, shed skins and all life stages of bed bugs may also be present in these ‘soiled’ areas.

For more information on bed bugs, please refer to the resources made possible by the Connecticut Coalition Against Bed Bugs at www.ct.gov/caes/CCABB
QUALITY STANDARDS

**Acceptable Quality**

**IMPORTANT:** Only units used and discarded in California are accepted by the program.

Shown here are examples of acceptable units.

**Unacceptable Quality**

Shown here are examples to illustrate severe damage, heavy soiling and infestation.

**Other Conditions:**
- Out-of-state mattresses
- Severely damaged or soiled mattresses
- Mattress that have been stripped of padding components.
- Pillows and cushions
- Fold-out sofa beds and futon frames or bases
- Loose mattress pads, toppers
- Loose bedding, blankets, or sheets
- Water beds
- Fire damaged units
Each facility’s collection site will have unique operational considerations. Participating facilities must make their own decisions about how to best manage their operations in the safest manner possible in accordance with applicable laws. At a minimum, each facility’s collection site must meet these requirements:

<table>
<thead>
<tr>
<th>MINIMUM PROGRAM REQUIREMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>SITE</strong></td>
</tr>
<tr>
<td>Each collection site must be secure with adequate space and staffing to handle and store acceptable mattresses.</td>
</tr>
<tr>
<td><strong>PERMITS</strong></td>
</tr>
<tr>
<td>Each collection site must have knowledge of and comply with all applicable federal, state and local laws. These may include, but are not limited to, zoning requirements, state permit requirements and OSHA or other workplace requirements. Please contact your Local Enforcement Agency (LEA) to confirm whether your site is in compliance with all applicable notifications or requirements for accepting mattresses for recycling at your site. In many cases, this will be your county or local Public Health Department.</td>
</tr>
<tr>
<td><strong>INSURANCE</strong></td>
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<tr>
<td>Each collection site must maintain general liability insurance of at least $1,000,000 per occurrence.</td>
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<tr>
<td><strong>TRAINING</strong></td>
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<tr>
<td>Staff at each collection site must be trained and knowledgeable regarding these guidelines before accepting mattresses for recycling.</td>
</tr>
<tr>
<td><strong>STORING &amp; LOADING MATTRESSES</strong></td>
</tr>
<tr>
<td>Collection sites must keep mattresses dry by storing in weatherproof containers or under cover to maximize their recyclability. In addition, all collection sites must:</td>
</tr>
<tr>
<td>• Make every effort to place mattresses in MRC-designated storage containers immediately upon acceptance</td>
</tr>
<tr>
<td>• Keep mattresses intact and not intentionally crush or puncture them</td>
</tr>
<tr>
<td>• Efficiently stack mattresses to maximize the number of units loaded in each storage container</td>
</tr>
<tr>
<td>• Provide oversight to keep unacceptable items out of MRC-designated storage containers</td>
</tr>
<tr>
<td>• Remove any non-program materials from MRC-designated storage containers before transport to MRC recyclers</td>
</tr>
<tr>
<td>• Practice good housekeeping standards and keep storage containers and program materials in a neat and orderly condition</td>
</tr>
<tr>
<td><strong>SITE ACCESS</strong></td>
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<tr>
<td>Collection sites must allow MRC access to confirm compliance with these guidelines.</td>
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</tbody>
</table>

See page 10 for photos and guidelines.
LOADING INFORMATION

LOADING MATTRESSES IN STORAGE CONTAINERS

Expected number of mattresses that should fit in various container sizes:

<table>
<thead>
<tr>
<th>Container Type</th>
<th>Number of Mattresses</th>
</tr>
</thead>
<tbody>
<tr>
<td>20-foot sea container</td>
<td>30-45</td>
</tr>
<tr>
<td>28-foot trailer</td>
<td>60-95</td>
</tr>
<tr>
<td>40-foot sea container</td>
<td>75-95</td>
</tr>
<tr>
<td>40-yard roll-off container</td>
<td>35-50</td>
</tr>
<tr>
<td>48-foot trailer</td>
<td>110-180</td>
</tr>
<tr>
<td>53-foot trailer</td>
<td>125-190</td>
</tr>
</tbody>
</table>

Acceptable Loading

1. Begin each stack with a queen or full size box spring. This acts as a base pallet to create a secure stack and makes unloading of mattresses quick and efficient.

2. Mattresses should be stacked horizontally to the top of the trailer to maximize space.

3. In small quantities, king size mattresses can be placed vertically next to a stack of horizontal mattresses.

4. If there are more than 10 king size units, stack horizontally.

Unacceptable Loading

IMPORTANT: Do not load units vertically or in an unsafe manner.

Please contact your Program Coordinator to learn more about acceptable/non-acceptable units and appropriate stacking and loading techniques.
TRANSPORTATION & PROCESSING

TRANSPORTERS
MRC will assign each collection site a transporter to provide a storage container and transport services.

- MRC-contracted transporters will provide participating facilities with evidence of automobile insurance coverage of at least $1,000,000 per occurrence.
- Each facility should notify transporter at least two business days before a storage container is full of mattresses if a permanent container is on site.
- The assigned transporter will pick up full containers within two business days of notification and drop off an empty container at the same time.
- On the scheduled pick up day, the facility must make the collection container readily accessible to the transporter.
- At the time of pick-up, facility staff must be present to sign a three-part Bill of Lading (BOL) supplied by the transporter that details the quantity of mattresses in the container and must provide appropriate copies of the BOL to the transporter.

A facility may choose to provide its own storage containers and transportation at its own cost. View a current list of locations that accept commercial volume at byebyemattress.com/programs-by-state/ca-commercial-sites/.

RECYCLERS
Recyclers under contract with MRC will meet established recycling standards and accurately account for all mattresses received, the mattress components recycled (e.g., foam, steel, wood, fiber, etc.) and any residual disposal. MRC will assign a recycler to best service your facility.
Bill of Lading:

A Bill of Lading (BOL) will be provided by the transporter. Before a full container leaves the site, the BOL must be completed and signed by facility staff.
An entity’s participation in MRC’s Commercial Volume Program is voluntary. Either party may withdraw from participation with 10 days written notice to the other party. MRC reserves the right to remove any entity not in compliance with these guidelines from further participation in the program.