



Micro Grants for Mattress Collection Facilities – Cycle 2 Collections

Grant Application

Release Date: August 2, 2019

Due Date: November 15, 2019

Mattress Recycling Council

Attn: Abbie Beane

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www.mattressrecyclingcouncil.org

BACKGROUND

Pursuant to this micro grant cycle (grant), the [Mattress Recycling Council](#) California, LLC (MRC) is soliciting applications to establish or improve the collection of post-consumer mattresses and box-springs (units) at facilities that collect or will begin collecting discarded units for dismantling by MRC-contracted recyclers.

Based on the applications received in response to this request, MRC may award grants toward the purchase of infrastructure and/or equipment that will (1) improve the recyclability of discarded units by providing weather protection for collected units, (2) result in fewer units being landfilled, and/or (3) create other efficiencies, such as increasing safety or lowering program transportation costs by transitioning existing collection sites from roll-off containers to 53' trailers for mattress consolidation.

The deadline for submitting responses is November 15, 2019. Eligible entities are encouraged to submit applications before the deadline as MRC will prioritize projects that short-term impacts. All grant projects for Cycle 2 Collections must be completed by October 31, 2020.

Additional funding cycles may be released based on available funds and Program goals.

ELIGIBLE RESPONDENTS

- California solid waste facilities and other entities collecting units for recycling from the public or new collection locations interested in collecting from the public may submit applications in response to this solicitation. These facilities may include private solid waste companies, transfer stations, landfills, recycling centers, non-profits, and government-owned or controlled entities. An eligible entity that operates more than one collection site may submit separate applications for each site.
- Entities that received a Cycle 1 Collections grant from MRC may also apply for Cycle 2 Collections grant funds if the Cycle 2 project is significantly different from the Cycle 1 project.

ELIGIBLE PROJECTS

- Infrastructure
 - Improvements to existing collections operations or infrastructure
 - Infrastructure for new collections operations
 - May include cement pads or carports to keep units clean and dry
 - May include ramps, stairs, z-walls or other site modifications to aid in loading units into 53' trailers
- Equipment
 - May include container cover retrofits, forklift attachments or other equipment used solely for the purpose of loading discarded units
 - Multiple pieces of equipment may be combined into one application

PROJECT REQUIREMENTS

- Projects must result in expansion of, or improvements to collection infrastructure by keeping collected units dry, result in fewer units being landfilled, and/or improved collection, storage, safety or transportation efficiencies. A grant recipient must demonstrate whether it achieved the

intended benefits as a result of a grant award. MRC assumes no liability for infrastructure or equipment purchased with MRC grant funding.

- Projects that have an impact on the 2019-20 winter season will be preferred.
- MRC will award no more than one grant per eligible site, per grant cycle.
- Respondents must have all necessary local, state and federal permits in place before grant funds are disbursed.
- A respondent is encouraged, but not required, to discuss in its application whether it will provide matching funds to the project.
- Eligible sites which receive a MRC Cycle 2 Collections grant must be under contract to MRC to collect mattresses for a minimum of 1 year after receiving grant funds.

USE OF MICRO GRANT FUNDS

Eligible Costs:

Direct costs for infrastructure or equipment improvements or purchases for use at mattress and box spring collection sites.

Ineligible Costs:

- Costs incurred before the Notice to Proceed or after the end of the grant term
- Education and outreach materials
- Overhead or salaries
- Costs unrelated to the grant project

FUNDING

MRC has allocated up to \$200,000 for this grant cycle. Awards are limited to \$10,000 per eligible site.

TIMELINE

The application deadline is November 15, 2019. Eligible entities are encouraged to submit applications before the deadline as MRC will prioritize projects that have short term impacts. All grant projects for Cycle 2 Collections must be completed by October 31, 2020. The following timeline is subject to revision by MRC.

Key Date	Actions Taken
August 2, 2019	Cycle 2 grant cycle opens
August 19, 2019	Q&A due date
August 26, 2019	Q&A document posted to MRC web-site
November 15, 2019	Applications due
December, 2019	Notice of awards and contract execution begins
October 31, 2020	Project completion deadline

SCORING CRITERIA

MRC will rank applications based on a score of 0-100, according to the following set of criteria. All scoring criteria are subject to revision by MRC:

POINTS	DESCRIPTION
5	QUALITY OF APPLICATION: <ul style="list-style-type: none"> • Application is complete and on time
20	RESPONDENT QUALIFICATIONS <ul style="list-style-type: none"> • Respondent has a successful history in its industry • Respondent implemented similar projects with success • Respondent has the resources necessary to complete the grant project
50	PROJECT IMPACT <ul style="list-style-type: none"> • Additional tonnage/units of mattresses recycled is significant; reduces landfilled units; projections are justified • Program efficiencies are improved in terms of reduced transportation costs and more units loaded per container • Project description is robust; clearly demonstrates the need for new infrastructure/equipment
10	PROJECT WORK PLAN <ul style="list-style-type: none"> • Work plan is logical, efficient and includes measurable outcomes and explicit deadlines • Speed to delivery is high
15	PROJECT BUDGET/COST EFFECTIVENESS <ul style="list-style-type: none"> • Project costs are justified, cost effective • Respondent provides matching funds (optional)

APPLICATION GUIDELINES AND FEEDBACK

All applications should include the following, written into a Word document (converted to PDF):

- Respondent's name
- Respondent's contact information — at least 2 contacts
- A description of the respondent's industry history and experience with similar projects
- A project description that clearly outlines the impact in terms of additional units/tonnage diverted from landfill; improved recyclability of mattresses; and/or improvements to transportation, costs or other efficiencies
- A project work plan – TEMPLATE PROVIDED

- A project budget, any matching funds from the respondent (optional), and a clear request for a specific amount of grant funding – TEMPLATE PROVIDED

Applications must be sent in PDF format and not exceed 5 pages in length, including the budget and work plan. Comments and questions should be emailed to Abbie Beane. Applications must be emailed by 5:00 PST November 15, 2019 to Abbie Beane at abeane@mattressrecyclingcouncil.org. Applications that do not follow the application guidelines may be considered nonresponsive.

Respondents should describe in detail any potential conflicts of interest with MRC leadership or employees, or former employment in the mattress industry, within their applications.

Grant recipients will be required to agree to MRC's grant Project Terms as well as complete regular reporting requirements that include photo documentation of project progress. MRC will use grant project documentation for reporting and communication purposes and may conduct site visits to monitor project progress. Confidential information must be clearly marked as such and may be subject to regulatory disclosure requirements of CalRecycle or other state entities. Grant recipients will be compensated on a reimbursement basis. Eligible sites must be under contract to MRC to collect mattresses for a minimum of 1 year after receiving grant funds. If a recipient terminates the contract within 1 year of receiving funds, the recipient will return all funds to MRC. Grant recipients will be required to use grant-funded equipment and/or infrastructure only for their intended purpose.