SUPPLY CHAIN MANAGER

Job Summary

The Supply Chain Manager will be responsible for planning, implementing and monitoring the overall supply chain strategy to maximize the efficiency and productivity of contracted mattress transport and recycling vendors. The Supply Chain Manager is responsible for executing enhancements to processes and systems to improve the overall supply chain function. We are looking for a proactive leader who thrives in a fast-paced, dynamic work culture and is looking to stretch his/her abilities with a company that will provide opportunities for growth. This is a dynamic position for someone who is willing to take ownership, identify areas of improvement and actively bring solutions and drive goals with minimal oversight. This is a telework position, however the candidate must reside in California.

About MRC

The Mattress Recycling Council (MRC) is a nonprofit organization created by the International Sleep Products Association (ISPA) to operate recycling programs in states that have passed mattress recycling laws: California, Connecticut and Rhode Island. MRC recycles more than 1.5 million mattresses each year. For more information about MRC, go to MattressRecyclingCouncil.org. Additional information including a recycling locator can be found at ByeByeMattress.com, the consumer facing brand for these state programs.

Responsibilities

- Manage and negotiate third-party transportation and recycler contracts
- Develop and manage logistics infrastructure between vendors
- Create a vendor management process including scorecards, KPIs and metrics for transporters and recyclers to manage vendor performance in terms of cost, on-time delivery, quality, and service levels. Perform continuous review of performance
- Develop and document processes and procedures for on-boarding transporters and recyclers
- Develop and manage a sales, inventory and operations plan focused on volume and capacity forecasts for each recycler and transporter. Analyze results to identify opportunities for optimization and work with vendors and staff to implement
- Review and approve monthly invoices
- Supervise Program and Logistics Coordinator staff person
- Other projects and assignments as requested by management

Required Skills and Qualifications

- Bachelor’s degree in supply chain, logistics or business administration from accredited four-year college/university
- 5+ years of professional experience in transportation operations and sourcing/procurement, showing an in-depth understanding and knowledge of end-to-end supply chain processes
- Strong knowledge of vendor/supplier contract negotiations
- Management and supervisory experience in a team-oriented workplace
- Proactively take ownership of managing, directing and motivating supply chain vendors to encourage high productivity
• A commitment to collaborative leadership, management, teamwork, delegation and the maintenance of a professional culture based on trust and mutual respect
• Strong analytical and quantitative skills; ability to use hard data and metrics to back up assumptions, recommendations and drive actions
• Self-starter who can work independently, prioritize tasks and work on several projects and assignments at the same time
• Outstanding verbal and written communicator; ability to communicate complex concepts clearly and persuasively across different audiences and varying levels of the organization
• Strengths in problem-solving, issue-resolution, ability to work in a rapid growth, deadline-driven work environment, attention to detail and ability to multitask
• Advanced Excel skills including charts, graphing, macros, tables, etc.
• Proficient in standard logistics software and Microsoft office suite (Outlook, Word, Excel, Teams and PowerPoint)
• Employee must have a reliable vehicle appropriate for business meetings and have a valid driver’s license
• Frequent travel by car or plane is required

Preferred

• Experience transporting and recycling of municipal solid waste or recyclables
• Experience with solid waste laws, regulations
• Sales Force CRM experience

Compensation

This is a full-time salaried telework position; salary commensurate with experience. MRC provides an extensive benefit package.

To Apply

Interested candidates should forward a resume and cover letter to Lori Shearin at lshearin@smarthrinc.com.